#	Public Title	Short Description	Long Description	Other Title	Data Custodian Branch	Publisher	Update Frequency	Access Level	Exemption	Rationale not to Release	File Types (extensions)
1	Event Business Management System	Details for all events planned, in progress, or have occurred at the MTCC	Enterprise business application for planning, managing, and invoicing all events	EBMS	Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	Daily	Restricted	Confidentiality	Customer Information that they would consider confidential	MDB
2	Human Resources Information System / Payroll	Business application for managing Human Resources functions and payroll	Various HR functions such as orientation, training management, performance reviews, as well as the corporate payroll function	Ultipro	Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	Daily	Restricted	Confidentiality	Individual employee information, including pay, benefits, and related information	Database
3	Workforce	Used to schedule hourly staff	Used to produce and communicate work schedules for hourly staff and to track actual hours worked; feeds information to Payroll		Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	Daily	Restricted	Confidentiality	Individual employee information	MDB
4	Purchasing / Inventory (Adaco)	Used to purchase products and services and to track inventory	Contains information on suppliers, purchasing history, purchase orders, and products and services	Adaco	Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	Daily	Restricted	Commercial sensitivity	Contains supplier information, including pricing, which is confidential	MDB
5	Parking	Parking management system for north and south parking area	Used for entry, time tracking, and payment for the facility parking		Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	Daily	Under review			Database
6	Customer Evaluation Results	Event Manger and Exhibitor survey system	Records and reports on the experience feedback from Event Managers and Exhibitors		Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	As required	Restricted	Confidentiality	Customers are identifiable. Survey is done with the expectation of confidentiality	Database
7	Facility Maintenance	Input and management of building and equipment maintenance	Generates maintenance work orders (including preventative maintenance) and tracks status	Maximo	Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	As required	Under review			Database
8	Building Drawings	CAD and scanned drawings of facility	Repository for detailed drawings of spaces within the facility		Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	As required	Restricted	Security	Releasing detail drawings may cause exposure to external threats	PDF, DWG
9	Energy Tracking	Tracking of building energy usage	Includes electrical, gas, steam, water, etc. usage for historical tracking		Metropolitan Toronto Convention Centre Corporation	Metro Toronto Convention Centre	As required	Under review			XSLX